

# Los Angeles Regional Crime Laboratory Facility Authority



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William J. Bratton, Chair  
Leroy D. Baca, Vice Chair  
David Janssen, Secretary  
Dr. Steven Garcia  
William T Fujioka

## **JULY 28, 2005 MINUTES**

The twenty-fourth meeting of the Los Angeles Regional Crime Laboratory Facility Authority was held July 28, 2005 at California State University of Los Angeles, Golden Eagle Ballroom 3<sup>rd</sup> Floor, 5151 State University Drive, Los Angeles, CA 90032

## **CALL TO ORDER**

Vice Chair Leroy D. Baca called the meeting to order at 8:10 a.m. The following Directors were present constituting a quorum of the Authority:

Leroy D. Baca, Los Angeles County Sheriff's Department  
William T. Fujioka, City Administrative Officer, City of Los Angeles  
Dr. Steven N. Garcia, Finance and Administration, California State University of Los Angeles

## **APPROVAL OF MARCH 31, 2005 MINUTES**

On motion of Director Fujioka, seconded by Director Garcia, the Authority unanimously approved the March 31, 2005 minutes.

## **CHAIR'S REPORT**

The Authority commended staff and the developer for the project's progress thus far. .

## **STAFF REPORTS**

Introduction of S.J. Amoroso's Senior Project Manager Binnks Graval: Mr. Graval thanked the Directors for the opportunity of to work on the project and reported construction is on schedule and within budget.

Budget & Change Orders: Paul Davidson, Department of General Services, reported the project's budget is in good standing and there are 4 change orders. Change orders 1 and 2 were due to rain delays and change order 3 extended time from October 2005 to February 2005. The contractor schedule included an extension of 127 calendar days with a \$250,000 reduction in the contract. Change Order 4 contains six Potential change orders (PCO's) totaling \$40,000. Mr. Davidson anticipates future PCO's in the amount of \$50,000 to \$75,000. Mr. Davidson advised the largest risk is the "Underground Work" however, no problems have been reported.

Overall budget for the project was \$78,580,000 and has been amended to \$78,370,217; a total change order dollar value of \$209,783. Thus far, the contractor has been paid \$8,810,157 leaving a remaining balance of \$69,519,843. The escrow account is in good standing and \$12,000,000 has been deposited by the City and County of Los Angeles. In response to Director Baca, Mr. Davidson advised the City and County each agreed to deposit \$6,000,000

in a joint escrow account. Change Orders have been minimized and is likely that only \$3,000,000 will be drawn from the joint City/County escrow account. Director Fujioka asked if the \$3,000,000 includes contingencies. Mr. Davidson reported \$3,000,000 includes contingencies and will try to avoid using the full escrow amount. Director Fujioka would like to program the \$3,000,000 in the 2006-07 City budget to ensure funding availability. Mr. Davidson stated he will provide early indicators concerning any budget changes/needs.

In response to Director Baca, Mr. Davidson reported change to stone work is difficult to implement and requires a change order. The initial bid price for stone work was \$500,000 but additional costs may incur. Mr. Mallon stated the base level of the building contains stone work and the side of the building facing the freeway is predominately stucco. Director Baca asked for the location of stone work if funding was available. Mr. Mallon stated stone work would be integrated on the South side of the building.

Construction & Schedule Activities: James Hall, Jacobs Facilities, Inc. reported the cost loaded base line schedule was approved on July 22, 2005. Jacobs Facilities hosted a planning meeting on July 13, 2005 to present the approved schedule and validate the requirements of completing the project by February 5, 2007. The February 5, 2007 completion date includes a 45 day grace period to offset inclement weather. Steel delivery will be expedited and the contractor has agreed to work 10 hour weekdays and Saturdays to expedite the construction phase. The phone and data system will be implemented by the Sheriff's Department. The Department of Water and Power provided temporary power for the building site and California Water Co. completed fire lines and hydrant installation. Rainstore3 underground reservoir was installed and backfilled on July 26, 2005.

Director Garcia asked whether potential street closures may occur near the university. Mr. Hall advised street closures are minimal and should only last a few days beginning August 8, 2005.

### **ACTION ITEMS**

Adopt Three LARCLF's MOA and Direct the Chair to transmit the MOA No. 1 (Fiscal and Policy) to the City, County and University for their consideration and approval: Mr. Mallon reported MOA No. 1 (Fiscal and Policy) addresses the budgetary, maintenance and contracting issues affecting all entities. Under MOA No. 1, a Facility Management Committee will be established wherein each JPA member would select one person to represent their interest and will meet once every quarter. MOA 2 entails Facility Wide Protocols; e.g. good neighbor policy, building access, facility manager, and facility coordinating committee. The facility coordinating committee consists of 3 committee members, commanding officers of the two laboratories, an equivalent representative from the university. The Committee will meet once a month and will be part of the dispute resolution process. MOA 3 (Laboratory Operation Protocols) involves the policies and procedures governing the operations of the technical sections housed in the facility such as, parking contracts, purchasing of products, and procedure for the cleaning of equipments in both crime labs. Further, dispute resolution is also included in MOA 3.

**On motion of Director Fujioka, seconded by Director Garcia, the Authority unanimously approved Adopting Three LARCLF's MOAs and Direct the Chair to Transmit the MOA No. 1 (Fiscal and Policy) to the City, County and University for their consideration and approval.**

**CONSIDERATION OF FUTURE AGENDA ITEMS**

Mr. Mallon reported the Forensic Science Institute will meet with Department of Justice and National Institute of Justice on October 17, 2005 to develop use of three training laboratories included in the program. County Counsel and City Attorney office recommend a formal sublease is developed for MOA 4. Mr. Mallon will provide a report on this item at the next meeting.

**PUBLIC COMMENT**

There were none.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 8:53 a.m.